

## How to Email Corresponding Author directly from ScholarOne Manuscripts Using Hyperlinked Email

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Complete Checklist | Track Form

Submitted: 19-Oct-2011

Manuscript Information

- TANDF-2011-0020
- The Rise and Fall of Britney Spears
- Six, Training (contact)
- Original Article
- Special Issue: No edit
- Complete Checklist (Due 29-Oct-2011)  
494 days overdue
- Track Form (Due 26-Oct-2011)  
107 days overdue

AE: Not Assigned  
ETC: Not Assigned

To email the corresponding author to request for an alternative email address for the co-author(s) click on the underlined name.

E-Mail - Internet Explorer provided by Informa UK

http://mc.manuscriptcentral.com/tandf\_demo?NEXT\_PAGE=EMAIL\_POPUP&EMAIL\_POPUP\_WITH\_PERSON\_ID=18345598&DOCUM

Edit E-Mail (TANDF-2011-0020) Select Alternate Template: Hyperlink E-Mail (From Within Mss Details) **GO**

From: elena.chirciu@tandf.co.uk

To: test6@test.demo

CC:

BCC:

Subject: Taylor and Francis Demo

Body: @@date to be populated upon sending@@

TANDF-2011-0020 - The Rise and Fall of Britney Spears

Dear Dr. Training Six:

Please click one of these:

Sincerely,  
Elena Chirciu  
Taylor and Francis Demo  
User Signature:  
Person Signature

Attach a file to this e-mail:  Files attached

Save and Send  Cancel and Close Window

To send the corresponding author, the 'Co-author email issues' email template, click on this drop down list, select the email template, click **GO** and then 'OK' to overwrite the text of the email. You can now edit the email if you wish to do so before sending it.

Once you have received the correct contact details of co-authors, update the information in the ScholarOne Manuscripts' Database.

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