

Journal of Sexual Aggression

NOTA and the *Journal of Sexual Aggression* Editor and Editorial Board are seeking to appoint an Associate Editor of significant professional standing from across professional and academic disciplines in the development of theory, policy and practice regarding sexual aggression in all its forms. The position has become available as one of the current Associate Editors is nearing the end of her term of office. The new Associate Editor will be chosen, in part, to complement the areas of expertise of the current Editor (Dr Sarah Brown, Coventry University) and Associate Editors (Dr Franca Cortoni, Université de Montréal, Canada, Dr Malcolm Cowburn, Sheffield Hallam University and Dr Theresa Gannon, University of Kent). The post will be from 1st October 2009 for a term of three years.

This provides an excellent opportunity to become involved in the Journal as key members of the editorial team. Associate Editors work with the Editor to ensure the high quality of all materials published in the Journal. Supported by the Editorial Board and team of reviewers, they will promote the Journal in their professional circles, commission original papers, liaise with authors, help develop manuscripts, commission and collate reviewer comments and make decisions based on these comments about specific papers. Associate Editors are also members of the Journal's Editorial Board.

Summary of responsibilities

Associate Editors make a crucial contribution to achieving the *Journal of Sexual Aggression's* goal of becoming a leading international and interdisciplinary forum for the dissemination of research findings and the development of theory, policy and practice regarding sexual aggression. Specifically, they:

- assist the Editor with organising and managing the editing process;
- identify potential contributors and, with the Editor's agreement, commission original papers;
- liaise with authors and help them develop their manuscripts through their knowledge of the subject-matter;
- where appropriate, suggest detailed improvements to papers and other materials, and generally work with authors to ensure that all published materials are correct, clear, accurate, and up to date;
- ensure that manuscripts accepted for publication in the Journal reflect the house style;
- identify peer reviewers, liaise with them during the review and development of individual papers, and track their progress and feedback using the central manuscript electronic submission system;
- help the Editor coordinate the publishing process as a whole, ensuring that the publishing programme is maintained; and
- attend editorial board meetings and contribute to editorial board decisions.

What we are looking for

Selection of Associate Editors will take into account the extent to which candidates are able to demonstrate:

- significant professional expertise in the theory, policy and practice regarding sexual aggression in all its forms and either an international, or strong national reputation in the field;
- excellent written communication, time management and organisational skills;

- an eye for detail and some experience of editing or involvement in peer reviewing journal papers;
- a commitment to extend and develop the Journal;
- creativity and vision in generating and securing new ideas and developments for the journal
- an ability to work to deadlines and as part of a team; and
- appropriate IT skills.

Applicants should send, by e-mail attachment, a letter of application stating what skills, experience and ideas they would bring to the post, together with full curriculum vitae, to the journal administrator, Mrs Linda Evans at adminjsa.hls@coventry.ac.uk by 14th August 2009.

For further information please contact Dr Sarah Brown, the Journal's Editor at JSAEditor@Nota.co.uk.