

GUIDELINES FOR CONTRIBUTORS

Religious Education, the journal of the Religious Education Association: An Association of Professors, Practitioners, and Researchers in Religious Education, offers a forum for exploring religious identity, formation, and education in faith communities, academic disciplines and institutions, and public life and the global community.

Articles consider education in houses of worship, schools, informal programs, and institutions of higher learning involving adults, youth, children, and families. Topics addressed include educational theory, theology, and education; tradition and trends; policy and practice; models and methods; moral values and character education; sacred texts; and spiritual, cultural, and social issues in education. *Religious Education* seeks original compositions in the following three areas:

Articles – Research, scholarship and insights from practice relating to the intersection of religion and education.

Forum – Essays and responses to articles published within the journal.

Critique – Essays and shorter reviews of significant new titles in books, media and curricula.

FORMAT

Manuscripts should be typed and double-spaced on 8½-x-11 inch white paper on one side of each page. A 100-word abstract should accompany each manuscript. Manuscripts and abstracts should be sent to Jack Seymour, Religious Education, Garrett-Evangelical Theological Seminary, 2121 Sheridan Rd., Evanston, IL 60201; phone (847) 866-3900; email:jack.seymour@garrett.edu.

Please submit three hard copies of each manuscript and abstract (stating the method of research used in the study) on disk. Manuscripts that have already been published or are under review for publication elsewhere will not be considered.

Length: Manuscripts should not exceed 6,500 words, including notes and references. Please use 12-point type size and ½-inch (4cm) margins at the top, bottom, right, and left of every page.

Style: *The Chicago Manual of Style* (fourteenth edition, 1993) should be used as the style reference for preparation of manuscripts. Literature references within the text should use the author-date system described in chapter 16; for example, (Curtis 1982); (Jones et al. 1987). A reference to a specific page would appear as (Smith and Jones 1991, 150). If the name of the author appears as part of the narrative, cite only the publication year in parentheses. A reference list must be included at the end of the manuscript. Entries should follow the guidelines in section 16.4, and in examples provided throughout chapter 16 in the *Chicago Manual*. Examples follow:

Journal article, one author: Siejk, Cate. 2001. Awakening the erotic in religious education. *Religious Education* 96(4): 546-62.

Book, one author: Alexander, H. 2001. *Reclaiming goodness: Education and the spiritual quest*. Notre Dame, IN: University of Notre Dame Press.

Online Citation: Kieran, S. 1999. "Variations in written formulations." In KR-KP (Digest vol 8, no. 1) [electronic bulletin board]. Boston, MA 1998 [cited 30 September 1999]. Available from KR-KP@cs.boston.edu; INTERNET. Explanatory notes should be avoided whenever possible by incorporating their content into the text. Essential footnotes should follow the guidelines in sections 16.17, 15.27–34, and 15.41–43 of *The Chicago Manual of Style*. Tables and figures should be numbered and referred to in the text. Illustrations must be in crisp black and white. Authors should use gender-inclusive language.

Cover Sheet and Author Identification: The cover sheet should contain the paper title, author's name, institutional affiliation, address, phone and fax numbers, and electronic-mail addresses. The body of the manuscript should bear only the title of the paper on the first page. *Religious Education* follows a double-blind reviewing procedure, in which neither author nor reviewer knows the identity of the other. To preserve the integrity of this review process, authors should avoid self-identification in the text as well as in notes and references.

Accepted Articles: Upon acceptance of a manuscript, the author will be asked to provide a copy on a double-sided, high-density, 3½-inch, IBM-compatible computer disk. A hard copy of the manuscript must also be sent. Authors of published articles are given permission to photocopy their own article and subsequently to reprint or publish their articles without royalty charges, provided acknowledgment of original publication in *Religious Education* is given.

Responsibility: Contributors bear sole responsibility for the accurate and verified documentation of all reference material used to support their manuscripts and contributions. *Religious Education* does not pay for articles; however, three copies of the issue in which the article appears will be sent to the author.

INFORMATION FOR SUBSCRIBERS

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