

Prometheus

How to cite and reference

How to cite references in your text

If the author's name occurs naturally in the sentence, the year is given in parentheses:

In a popular study Harvey (1992) argued...

As Harvey (1992, p.21) said, ...

If the name does not occur naturally in the sentence, both name and year are given in parentheses:

A more recent study (Stevens, 1988) has shown...

Matthews and Jones (1997) have proposed that...

Theory rises out of practice, and once validated, returns to direct or explain the practice (Stevens, 1998).

If two or more references by the same author published in the same year are cited, distinguish these by adding a,b,c, etc. after the year:

Johnson (1994a) discussed...

If you want to include two or more references within the same parentheses, use chronological order and separate with semi-colons:

...as discussed by several authors (Smith, 1993, 2003; Brown, 1995; Smith and Jones, 1997; Green 2004).

Three or more authors

If more than two authors, give the surname of the first author followed by *et al.*

Office costs amount to 20% of total costs in most businesses (Wilson *et al.*, 1997).

A source quoted in another source

If you refer to a source quoted in another source, cite both in the text, but list only the work you read in the bibliography:

A study by Smith (1960 cited Jones, 1994) showed that...

Anonymous work

Use anon in the text

(anon, 1988)

References style

Journal article	Author, A. and Author, B. (year) 'Title of article', <i>Title of Journal</i> , volume, issue, pages.
	Evans, W. (1994) 'Approaches to intelligent information retrieval', <i>Information Processing and Management</i> , 7, 2, pp.147–68.
Book	Author, A. (year) <i>Title of Book</i> , publisher, place of publication.
	Mercer, P. and Smith, G. (1993) <i>Private Viewdata in the UK</i> , Longman, London.
Chapter	Author, A. (year) 'Title of chapter' in Editor, A. and Editor, B. (eds) <i>Title of Book</i> , Publisher, Place of publication, pages.
	Bantz, C. (1995) 'Social dimensions of software development' in Anderson, J. (ed.) <i>Annual Review of Software Management and Development</i> , Sage, Newbury Park CA, pp.502–10.
Internet document	Author, A. (year) <i>Title of Document</i> , Source, available from URL [accessed Month Year].
	Holland, M. (2004) <i>Guide to Citing Internet Sources</i> , Bournemouth University, available from http://www.bournemouth.ac.uk/library/using/guide_to_citing_internet_sourc.html [accessed November 2004].
Newspaper article	Author, A. or <i>Title of Newspaper</i> (year) 'Title of article', <i>Title of Newspaper</i> , day Month, page.
	Chalker, F. (1992) 'Picking up the bills' <i>Independent</i> , 4 June, p.28.
Thesis	Author, A. (1995) <i>Title of Thesis</i> , Type of thesis, Name of University.
	Agutter, A. (1995) <i>The Linguistic Significance of Current British Slang</i> , Ph.D. thesis, Edinburgh University.