

Taylor & Francis Style No. 2	
(single column, titles centred)	
Running heads	<i>(verso)</i> J. Smith and P. Jones or J. Smith et al. if 3 or more authors. If J.B. Smith then initials are closed up <i>(recto)</i> Journal Title centred on pages
Article type (when needed)	<b>RESEARCH ARTICLE</b> bold caps, centred
Title	<b>Bold, first word and proper nouns cap only</b> centred
Authors	An Author and Another Author (initials closed up if J.B. Smith) centred
Affiliation	<sup>a</sup> Department, University, City, Country; <sup>b</sup> Department, University, City, Country centred
Received dates	<i>(Received 20 July 2011; accepted 17 August 2012)</i> After affiliation, centred
Abstract	Text smaller, indented both sides Centred
Keywords	<b>Keywords:</b> word; another word; lower case except names Position aligned with abstract, same size as abstract
Correspondence details	Given as footnote on page 1* *Corresponding author. Email: xxxxxxxx ranged left, no indent. Postal address not included in footnote. If there is only one author, use *Email: xxxxxxxx
Headings	A. <b>Bold initial cap only</b> B. <b><i>Bold italic initial cap only</i></b> C. <i>Italic initial cap only</i> D. <i>Italic initial cap only</i> . Text runs on All ranged left, numbers to be included if supplied, no indent below.
Paragraphs	Indented
Tables	(Table 1) in text. Table 1. Title initial cap only. (ranged left above table) Note: This is a note. (ranged left under table)
Figures	(Figure 1) in text. Figure 1. Caption initial cap only. (ranged left under figure) Note: This is a note. (ranged left under figure)
Permissions statement for third-party figure and table captions	If the rightsholder has supplied text for this purpose, use their text. Otherwise, insert the rightsholder's name within the square brackets: © [Rightsholder]. Reproduced by permission of xxx. Permission to reuse must be obtained from the rightsholder.
Displayed quotations	Indented left and right, smaller font (over 40 words, or when appropriate)
Lists	(1) for numbered lists Bullets if wanted
Equations	Equation (1) in text Centred
Acknowledgements	A heading. Goes before notes, bio notes and refs Text smaller
Funding	A heading. Goes after Acknowledgements Text smaller Funding agency written out in full. Grant number in square brackets. Multiple grant numbers separated by comma and space. Agencies separated by semi-colon, e.g. This work was supported by the Wellcome Trust [grant number]. This work was supported by the Wellcome Trust [grant number], [grant number]; Cancer Research UK [grant number]; another

	funder [grant number].
Notes	<b>Notes (A heading)</b> 1. This is a note. 2. This is another note. Text smaller
Notes on contributors <a href="#">Not all journals require this – please see the relevant instructions for authors page</a>	<b>Notes on contributors (A heading)</b> First author details. Line space Second author details. Goes after Acknowledgements, before refs Text smaller
Appendix	<b>Appendix 1. Title if given (A heading)</b> Goes after References Text smaller
Spelling preferences	Please consult the instructions for authors page for the journal.
Punctuation	Please consult the instructions for authors page for the journal.
Dashes	Spaced en rules for parenthetical dashes Use en rule between spans of numbers (e.g. 20–40), including page numbers in references
Numbers and units	Numbers: spell out one to nine, then 10, 1000, 10,000 10% (except at start of sentence) Units: follow author
Dates	4 October 2005 in the twenty-first century in the 1970s
Editorial	<b>Editorial (as title)</b> If editorial has a title, use <b>EDITORIAL</b> (section heading) <b>Title of editorial</b>  Editor Name <i>Affiliation if wanted</i>
Other article types	Follow style for main articles
Book reviews	<b>BOOK REVIEWS (as section heading)</b> <b>Book title: all bold</b> , by Author and Author / edited by Editor, Cambridge, Harvard University Press, 2003, xliii + 584 pp., US\$28.95 (paperback), ISBN 0-95-445440-6  <b>Book title</b> , edited by Editor, Manchester, Manchester University Press, 2010, xv + 340 pp., £24.99 (paperback), ISBN 978-0-719-08154-5  <b>Book title</b> , edited by Editor, Editor and Editor, Abingdon, Routledge, 2009, xvi + 360 pp., \$170 (hardback), ISBN 978-0-415-56085-9 / \$44.95 (paperback), ISBN 978-0-415-56086-6 / \$35.96 (ebk), ISBN 978-0-415-46087-3  <b>Book title</b> , by Author, Lanham MD, Lexington Books, 2008, 542 pp., £59.95 (hardback), ISBN 978-0-739-11434-6 / £27.95 (paperback), ISBN 978-0-739-11435-3  Reviewer's Name <i>Affiliation</i> <i>Email</i> (c) year, Reviewer Name  References go before reviewer details Next review follows after a space

	No copyright line on first page of reviews
Obituary	<b>OBITUARY (section heading)</b> <b>Name and dates if given (as title)</b>  Author Name <i>Affiliation</i> <i>Email</i>