

South European Society & Politics: Style information for authors

Spelling and punctuation:

British punctuation and spelling should be used throughout, e.g. mobilise not mobilize, organisation not organization, harbour not harbor.

Minimal use of full points (e.g., UK rather than U.K.)

Acronyms should always be spelt out on first use.

US states: use postal abbreviation system: MA, CT, Washington DC (no points)

Subheadings:

Main subheadings should be emboldened, ranged left above the section, with initial capitals on main words; second level headings should be italicized, ranged left, with initial capitals for main words. Third level headings should be italicized, ranged left, with sentence initial capitalization only and the text following on after a full point.

→ **Main Subheadings Are Like This**

→ *Second Level Subheadings Are Like This*

→ *Third level headings are like this.* The text follows like this

Titles of Tables, Graphs and Figures

Should be treated like this:

Table 2 Regionalisation of Party Support in the March 2009 Turkish Municipal Council Elections

Acknowledgments

Stay in a separate section at the end of the text titled **Acknowledgments**, preceding the endnotes and list of references. They should not be indicated in the text with an asterisk or any other marking.

Quotations:

These should be in single quotation marks, double within single. Quotations of 40 words or more should be indented without quotes. Use square brackets for any matter inserted into quotations.

→ To quote use 'single' quotation marks

→ 'Quotation marks "inside" a quotation are double'

Capital letters:

There should be minimal use of capital letters left, right, government, east, west, etc. (except in proper names: West Bank, Marxist, South America, Eastern Europe).

Maths:

Per cent (two words, spell out).

One to ten use words e.g. three per cent

11 and above use figure e.g. 27 per cent

Dates should be in the form 5 September 1990; 1994-98 (shorten to 2 digits); the 1990s. Use nineteenth century, not 19th century.

Page numbering systems please list page ranges for chapters, articles, etc. in full, i.e., pp. 142-149, not 142-9.

Fractions should be written as words and hyphenated, e.g. *She is one-quarter Spanish*

Notes:

Please, note that there are no footnotes, but only a maximum of 12 endnotes for an article of normal length.

Notes should be gathered together at the end of the article, and should be numbered consecutively throughout the article, using Arabic (not Roman) numerals. Bibliographical details for all cited works must be given in a 'References' section at the end of the article, which should adhere to the conventions of the Harvard referencing system, as shown in the next box below.

References should be given in the text and not in endnotes:

In the text,

(Bartolini 2000) **and not** (Bartolini, 2000)

(Bartolini 2000, p. 35) **and not** (Bartolini 2000:35)

(Bartolini 2000, pp. 35-40) **and not** (Bartolini 2000, p.35-40)

In the case of articles with more than one and up to three authors, please cite all authors in text (do not use *et. al*)

(Magalhaes, Guarneri & Kaminis 2006)

Only in the case of an article with more than three authors, please cite the first named author followed by *et.al*

(Koutsou *et.al* 2009)

NB: Please note that when a reference in the main text comes at the end of the sentence, it should be inserted *before* the full stop, e.g.

In Greece, one out of six or seven male as well as 12% of women immigrants are employed in agriculture (Papadopoulos 2006).

References at the end of the text:

Titles in Greek, Turkish and Maltese should be given in the original language followed by an English translation in parentheses; titles in Italian, Spanish and Portuguese should be given in the original without translation.

Journal article:

Kselman, T. & Davies, B. N. (1988) 'The problematics of education in the 1980s: some reflections', *Oxford Review of Education*, vol. 9, no. 1, pp. 312-332.

Blakeley, G. (2005) 'Digging up Spain's past: consequences of truth and reconciliation', *Democratization*, vol. 12, no. 1, pp. 44-59.

Haggard, S. & Kaufman, R.R. (1997) 'The political economy of democratic transitions', *Comparative Politics*, vol. 29, no. 3, pp. 263-283.

Three authors

Laver, M., Benoit, K. & Garry, J. (2003) 'Estimating the policy positions of political actors using words as data', *American Political Science Review*, vol. 97, no. 2, pp. 311-331.

Book:

Aguilar, P. (2008) *Políticas de la memoria y memorias de la política*, Alianza Editorial, Madrid

De Greiff, P. (ed) (2006) *The Handbook of Reparations*, Oxford University Press, Oxford.

Elster, J. (2004) *Closing the Books: Transitional Justice in Historical Perspective*, Cambridge University Press, New York.

Itanes (2008) *Il ritorno di Berlusconi. Vincitori e vinti nelle elezioni del 2008*, Il Mulino, Bologna.

Schmitter, P. (1999) *Portugal: do Autoritarismo à Democracia*, Instituto de Ciências Sociais, Lisboa.

Sotiropoulos, D. (2007) *Κράτος και Μεταρρύθμιση στη Σύγχρονη Νότια Ευρώπη* [State and Reform in Contemporary Southern Europe], Ekdoseis Potamos, Athens.

Sarıbay, A.Y. (1985) *Türkiye’de Modernleşme, Din ve Parti Politikası: MSP Örneği Olayı* [Modernization, Religion, and Party Politics in Turkey: A Case Study of the MSP], Alan, Istanbul.

Unpublished Phd Theses Treat as book (see above)

Pateras, M. (1984) *From Association to Accession: Changing Attitudes of Greek Political Parties Towards Greek Relations with the European Communities, 1957-1975, unpublished PhD thesis for the London School of Economics*

Chapter in edited book:

Young, G. (1981) 'Hospice and health care', in *Race, Class and Education*, eds C. Saunders, H. Summers & G. Teller, Edward Arnold, London, pp. 145-167.

In the case of a chapter with multiple authors, please cite all authors – do not use *et.al*

Diamandouros, P., Gunther, R., Sotiropoulos, D., & Malefakis, A. (2006) 'Introduction: democracy and the state in the new Southern Europe' in *Democracy and the State in the New Southern Europe*, Oxford University Press, Oxford, pp. 1-41

Newspaper article:

If there is no author
in the text (Corriere Della Sera 2008)

In the final references Corriere della Sera (2008) 'In Portogallo si parlerà brasiliano', 18 May.

If there is an author
in the text (Barbieri 2008)

In the final references Barbieri, M. (2008) 'In Portogallo si parlerà 'brasiliano'', *Corriere della Sera*, 18 May.

Conference paper:

Bilios, N. (2005) 'Renewing socialism in Greece: analysing PASOK's modernization paradigm', paper presented at the 55th Annual Conference of the Political Studies Association, Leeds, 4–7 April.

Astudillo, J. & García-Guereta, E. (2005) 'La distribución territorial del poder en los partidos políticos: el caso del Partido Popular español', paper presented at the VII Congreso Español de Ciencia Política y de la Administración, Madrid, 21–23 September.

Van Biezen, I. & Hopkin, J. (2004) 'Party organization in multi-level contests: theory and some comparative evidence', paper presented at the Annual Meeting of the American Political Science Association, Chicago, September.

Electronic sources:

European Union. (2007) 'Delegation of the European Commission to the USA', available online at:
<http://www.eurunion.org/legislat/deathpenalty/eumemorandum.htm>

International Constitutional Law. (1989) 'Portugal-Constitution 1989', available online at: http://www.servat.unibe.ch/icl/po00000_.html