

## GUIDE TO PAPER PRESENTATION FOR THE JOURNAL OF CONTEMPORARY ASIA

The *Journal of Contemporary Asia* is an established publication with the status of refereed journal. It appears quarterly and has done so since 1970. A panel of advisors, mainly senior professors, advise us on submitted manuscripts. All papers are refereed. We welcome articles submitted to JCA. **They should be original and written exclusively for the journal. By submitting to JCA, the author/s warrant that the article is original.**

Articles should deal with broad problems of the economic, political and social development of Asia. Pieces on economic development issues, agriculture, planning, globalisation, economic history and the working class are especially welcome. Scientific development of theory is also encouraged and articles on global issues will be gladly accepted. In order to avoid delays in publication it is not possible for contributors to continuously revise a submitted manuscript, except where such changes have been recommended by referees or the editors. Contributors should submit what they regard as the final version.

Length – articles submitted should be 9,000 to 14,000 words in length. They should be double-spaced They should be double spaced, on A4 paper size, and have 3cm (or 1 inch) margins all round. Email to:

Kevin Hewison, Co-editor, khewison@unc.edu

Note these points:

1. Authors must follow the Harvard or scientific referencing system.
2. All papers should be written or printed on one side of the paper only, be double spaced, and each page should be numbered consecutively throughout. All margins should be at least 2 cm.
3. **The language used in the journal is UK English. Set this in your word processor.**
4. Writing should be concise. Papers should aim to meet the recommended number of words, but exceptions are made where necessary.
5. Include an **abstract** of about 150-200 words and 5-6 **keywords**.
6. Use capitals and bold for headings, bold for sub-headings and italics for sub-sub-headings:
  - HEADING**
  - Sub-heading**
  - Sub-sub-heading*
7. General style conventions involve the following:
  - (i) Where appropriate spell words with -ise, -isation, -ising, not -ize etc.
  - (ii) Use double quotation marks rather than single.
  - (iii) Short quotations of two or three lines may be included in the text and enclosed by single inverted commas. Longer quotations should be indented in double spacing.
  - (iv) Commas and full stops should appear inside quotation marks - e.g. Smith (1999: 5) states that, "The economic crisis ... resulted in revolution."
  - (v) Day dates should be in the form, e.g., 15 May 1999.
  - (vi) Avoid Americanisms where possible, especially summer, winter, etc.
8. All references to books, articles and other sources, are to be identified at an appropriate point in the text by name of author, year of publication, and pagination (within parentheses): Footnotes are to be

limited to substantive observations only. There is no need to use “ibid”, “loc. cit.”, or “op.cit.”. For example:

- (i) If the author's name is in the text, follow it by the year of publication and page references. “As Smith (1997: 405) has shown in his case study...” If the author's name is not in the text insert at an appropriate point, surname, year of publication, and page reference. “Several studies have suggested (Ho, 2000; Ramsay and Forster, 1999) ...” Note that a comma separates author and year, while a colon separates year and pagination.
  - (ii) Where two authors are involved cite both surnames. Where more than two authors are involved, cite the first surname followed by et al. For institutional authorship, supply only sufficient identification for positive: “The increasing role played by women (National Women's Council, 1995: 14-15) reflects...”
  - (iii) Separate multiple citations by semicolons: “Several studies of voting behaviour (e.g. Cheng, 1998; Bing, 1999) indicate that...”
  - (iv) Where there is more than one reference in the one article to the same author and year, use letters (a, b, etc) to distinguish them one from the other: for example, (Dahl, 1991a).
  - (v) References to newspaper and magazine articles where an author is not cited (where an author is cited, handle as above) should be referenced as, for example: “A recent report (*South China Morning Post*, 20 March 1999: 7) has indicated....”
9. References to materials from the Internet should be handled in a manner that allows the reader to identify the exact source. (for an example, see below).
10. All items referred to in the text should be listed alphabetically by author and, for each author, by year of publication, in a list of REFERENCES. For example:

## REFERENCES

Allen, B. and P. Tierney (1988a) “One Way to Indonesian Sporting Excellence,” *Indonesian Sports Illustrated*, 7, 1, pp. 1-10.

Allen, B. (1988b) “Takraw, Netball and Cricket,” in Supatra Maiminam (ed.), *Sport in Southeast Asia*, Hong Kong: Red Lantern Press, pp. 6-18. **(note that page nos. are included!!)**

Anon. (2000) “Thai Popular Culture, Jackie Chan and the Three Stooges,”  
<http://www.stooges.com/curley/larry/andmoe.html>, downloaded 20 March 2003.

Engles, R. “King’s, Fallibility and Death,” in C. Marks and R. Engles (eds), *The Philosophy of the Wrong*, Singapore: Larry & Moe Books, pp. 123-99.

Marks, C. (1990) *Philosophy and Ethics in Folk Music*, New Orleans: Cantopop Press.

Nitthi Wutthiphong (2008) *Phrabatsomdet kap kanmuang thai* [His Majesty and Thai politics], Bangkok: Palace Propaganda Department.

Riggs, B. (1990) *The Three Stooges*, Niagara Falls: Red Road.

Soebardi, M. (1996) "Inch by Inch, Step by Step," *Niagara Falls Online*, 20 December  
<http://www.stooges.com/curley.html>, downloaded 22 March 2003.

Somsri Teerasakul and Prachai Iamadill (2001) "Phraratchahatthalekha: chiwaprawat khong ekkasan chabap nung" [Royal Letter: Biography of a Document], in *Prawattisat thai* [Thai History], Khon Kaen: Commemoration Publishing, pp. 20-29.

Thira Thaimedown (2007) "Ratthaban chuakhrao lae ratthathammanun" [The Interim Government and the Constitution], *Diao ni* [Now], 78,4, pp. 111-25.

***Finally, be sure to include your name, institutional affiliation, complete mailing address and email address on the title page of the paper. This is required both for publication and so that when the article is printed, we can mail it to you.***