

## ***Instructions for submitting Special Issue proposals to the European Journal of Work and Organizational Psychology***

Since its first issue in 1991, the *European Journal of Work and Organizational Psychology* (EJWOP) has published Special Issues focused on a specific topic. These issues provide an excellent opportunity to review the state-of-the-art on the addressed topic, examine previously unaddressed aspects, propose and develop new approaches, exchange perspectives and implement new lines of research, among other things. The new EJWOP editorial team wants to maintain the publication of Special Issues as one element of its editorial policy. Accordingly, EJWOP intends to publish one special issue per year. To further ensure the publication of high-quality Special Issues, a more active policy will be followed.

We want to invite proposals for Special Issues on topics related to the focus of the Journal. In general, a Special Issue should have a well-articulated unifying theme and should reflect state-of-the-art, currently relevant and leading edge topics in the research.

In order to help potential Guest Editors to prepare special issue proposals, and the EJWOP editorial team to evaluate these proposals, the following instructions are provided. Proposals must contain the following elements:

1. Name and affiliation of Guest Editors.
2. Short CV of Guest Editors, including a list of major publications and editorial experience.
3. Call for papers for the Special Issue. The call for papers must include:
  - a. A provisional title of the Special Issue
  - b. A justification for the Special Issue, in which potential Guest Editors present and explain the opportunity and/or need for the Special Issue.
  - c. The Special Issue's objective.
  - d. The Special Issue's scope: potential themes addressed in the Issue.
  - e. Examples of questions that would meet the objective of the Special Issue.
4. A brief description of the editorial procedure that would be followed. This procedure must include a rigorous peer-review process that ensures that only high-quality papers will be selected. Guest Editors are also asked to include a list of potential reviewers in their proposal.
5. A plan explaining how the call for papers will be advertised (web sites, distribution lists, conferences, associations, etc.). Potential Guest Editors must be aware of the *requirement* that Special Issues must be *open* to any researcher working on the addressed topic. This requirement means that Special Issues cannot be restricted to researchers participating in specific workshops, symposia or small group meetings.
6. Related to point 5, potential Guest Editors must make an effort to attract researchers from around the world. In doing so, the Special Issue content will be enriched by a variety of perspectives. Therefore, potential Guest Editors are asked to explain in their proposals how they plan to attract researchers from around the world.
7. If potential Guest Editors are aware that other special issues or special sections devoted to the proposed topic (or closely related topics) have been published (or will be published) by other journals, they should mention this fact. They should also list these special issues or special sections. In these cases, potential Guest Editors must show that the proposed SI is unique and innovative, and explain how it adds to the existing literature.

Selection of Special Issues will be made by the Editor-in-Chief, in consultation with the Associate Editors. Decisions will be based on the elements presented above. During the evaluation process, the EJWOP editorial team may ask experts on the Special Issue topic to give their opinions on the proposal.